

## Risk Assessment

### Marton Parish Council Meeting

Venue: St James & St Paul Church 27 July 2020 6:30pm

What are the hazards	Who might be harmed	Controls required	Additional controls	Action by who
Spread of COVID 19 Coronavirus	Parish councillors  Members of the public attending the meeting  Members of the public visiting the church after this meeting has taken place	<p><b>Hand washing</b></p> <p>Gel sanitiser for use entering and leaving the church</p> <p><b>Cleansing with disinfectant</b></p> <p>Cleaned before and after the meeting:</p> <ul style="list-style-type: none"> <li>- All seating areas used</li> <li>- Other objects touched: door handles, light switches etc</li> </ul> <p><b>Social distancing</b></p> <p>Seating allocations to comply with the 2-metre gap rule</p>	<p><b>Documentation</b></p> <p>Where possible all papers and information required for the meeting should be provided electronically before this meeting</p> <p><b>Face masks</b></p> <p>Masks can be worn to reduce risk. This is a personal decision</p>	All parish councillors

Assessment carried out by D. Schwendener CEng MIET, Parish Councillor July 2020